

Tasking Memorandum No. 98-225

MEMORANDUM FOR Cdrs, DCMDs, Cdrs, DCMC CAOs

Subject: Funding for Defense Supply Center Philadelphia (DSCP) Clothing and Textile (C&T) Contract Changes

Date: July 9, 1998

Target Audience: All DCMC Administrative Contracting Officers

Requirements:

- In January 1998, DCMC and DSCP implemented a new funding approach for C&T contract changes at three offices (Atlanta, Birmingham, Puerto Rico). The basic idea was that a pool of funds would be set aside for DCMC's use so that we wouldn't have to request funds from DSCP for every single small dollar value change order definitization.
- The following offices are added: Boston, Dayton, New York, Philadelphia, and San Antonio (New Orleans).
- DSCP will commit pools of funds of \$25,000 per office. These pools will be used to fund changes below \$5,000 (\$20,000 for Puerto Rico, \$10,000 for Philadelphia). Funds for equitable adjustments exceeding these amounts will still need to be requested from DSCP. DCMC offices will use the accounting line: TG: 97X4930.5CTO.001 26.0 S33150.
- The funds are authorized for definitizing the following types of changes:
 - a. Special Measurement,
 - b. Transportation Cost Reconciliation,
 - c. Size Change Reconciliation, and
 - d. Size Changes and Diversion of Shipment
- DSCP will create a standardized spreadsheet form for funds control status reporting. Each CAO will select an administrative contracting officer to oversee the CAO's funds usage and keep the spreadsheet current.
- No funds shall be obligated from these pools after September 15, 1998. DSCP will replenish the pools in FY99.
- Other DCMC CAOs administering C&T contracts that are interested in participating in this process should contact their District Point of Contact.

Points of Contact for Further Information:

DCMC:

William Lonstein, Contractor Capability and Proposal Analysis Team

Phone: (703) 767-3383

Fax: (703) 767-2379

E-Mail: William.Lonstein@hq.dla.mil

DSCP:

Simone Anderson, DPSC-FBE
Phone: (215) 737-8351
Fax: (215) 737-8671
E-Mail: paa1329@dpsec.dla.mil

DCMDE:

Jean Labadini, DCMDE-OTBC
Phone: (617) 753-3166
Fax: (617) 753-4257
E-Mail: jlabadini@dcrb.dla.mil

DCMDW:

Steve Brown, DCMDW- OTT
Phone: (310) 355-3645
Fax: (310) 355-3641
E-Mail: t_steve_brown@link.dcmdw.dla.mil

DCMDI:

Scott Clemons, DCMDI-OTBC
Phone: (703) 767-2764
Fax: (617) 753-4257
E-Mail: scott_clemons@hq.dla.mil


JILL E. PETTIBONE
Executive Director
Contract Management Operations